

APPLICATION CONSULTATION PROCEDURE

Committee	Licensing Committee
Officer Contact	Stephanie Waterford, Residents Services
Papers with report	None
Ward(s) affected	All

SUMMARY

To discuss the procedure for making members aware of current applications.

RECOMMENDATION

That the committee instruct Officers on the best way to keep Members informed of current applications.

INFORMATION

Currently, Members are kept informed of licence applications via email from the Licensing Service or the Applications Processing Team.

Members are requested to discuss the best way in which Licensing Officers are to communicate current applications and consultations to Members.